



NOTICE TO TENANTS

This Notice is provided as a courtesy. Please feel free to make copies as needed.

The City of Hayward has maintained a Residential Rental Inspection Program (RRIP) since 1989. The purpose of the program is to ensure dwelling units are safe and sanitary, comply with Housing Code standards, prevent deterioration of the City's housing stock and help to maintain stable and attractive neighborhoods.

The City of Hayward inspects in excess of 2000 units citywide annually through the Residential Rental Inspection Program.

Additionally, if a tenant believes their residential unit has Housing Code violations and has not been inspected, they should:

- Contact their landlord regarding the possible violations and give them adequate time to repair (usually 30 days).
- If unable to receive compliance in a reasonable time, a tenant may request an inspection from the City of Hayward Housing Division at (510)583-4175. It is the tenant's responsibility to notify the owner in writing prior to filing a complaint.
- If there is an imminent hazard, call 911, or PG&E for gas or electrical hazards at 1-800-743-5000 and notify the landlord.

Note: *The Hayward Municipal Code (HMC), Section 9-5.305 includes protection from retaliation for tenants who exercise their rights to file a complaint regarding a code violation.*

If you are unsure if the problem is Housing Code violation, please call (510)583-4175.

Two copies of this form must be signed simultaneously with the execution of any lease or rental agreement for residential rental property within the City of Hayward (HMC Section 9-5.304)

Tenant

Landlord/Owner

Date

Date

One copy shall be kept by landlord and one by tenant.