

3-DAY NOTICE TO PAY RENT OR MOVE OUT

Plaintiff(s): _____, Owner(s)

VS.

Defendant(s): _____, Resident

_____, Resident

_____, Resident

Notice To
Pay Rent
Or Quit

To: _____, Resident(s) **AND ALL OTHERS IN POSSESSION. PLEASE TAKE NOTICE** that you are justly indebted to the owner of the herein described premises; and notice is hereby given that pursuant to the lease and/or rental agreement under which you hold possession, there is now due, unpaid and delinquent rent in the total sum of _____

(\$ _____). The total amount owing represents rent due for the following period(s):

\$ _____ Due from _____, 20____, to _____, 20____

\$ _____ Due from _____, 20____, to _____, 20____

\$ _____ Due from _____, 20____, to _____, 20____

WITHIN THREE (3) DAYS after service on you of this notice, you are hereby required to pay the amount of the above stated rent in full **OR** quit the subject premises, move out, and deliver up possession to the owner and/or his authorized agent.

Your payment should be payable to: _____ and payment shall be delivered to:

Name: _____ at the following address: _____,

Unit #: _____, _____ California, Zip Code: _____

and Telephone Number (_____) _____ who is usually available on the following

days: _____ and the following hours: _____.

PLEASE TAKE FURTHER NOTICE that unless you pay the rent in full **OR** vacate the premises **WITHIN THREE (3) DAYS** as required by this notice, that the undersigned does hereby elect to declare a forfeiture of the subject lease and/or rental agreement and will institute legal proceedings for the unlawful detainer against you to recover possession of the premises plus court costs, attorney fees and **PENALTY DAMAGES OF \$600.00** due as provided by California law.

Pursuant to Section 1785.26 of the California Civil Code, as required by law, you are hereby notified that a negative credit report reflecting on your credit record may be submitted to a credit reporting agency if you fail to fulfill the terms of your credit obligation.

The premises herein referred to which are now held and/or occupied by you are located in the City of _____,

County of _____, State of California, and commonly known by the street and number of

_____ apartment or suite number _____.

Dated this _____ day of _____, 20____.

Owner(s): _____ By: _____ Agent

The landlord seeks to recover the herein stated premises pursuant to: City of West Hollywood Rent Stabilization Ordinance: Chapter 17. 52. 010 Subsection 1.



Proof Of Service

I, the undersigned, being at least 18 years of age, declare under penalty of perjury that I served the NOTICE, of which a true copy appears on the reverse side of this Proof Of Service, by one of the methods indicated below on the following named

Resident(s): _____

1. **BY PERSONALLY DELIVERING** a copy of the Notice to the Resident(s) named above at the following address:

2. **BY LEAVING** a copy of the Notice for the Resident(s) named above with a person of suitable age and discretion at the residence or usual place of business of the Resident(s), said Resident(s) being absent therefrom. Said residence or usual place of business being at the following address:

AND MAILING an individual copy to each Resident by depositing said copies in the United States Mail, in a sealed envelope with first class postage prepaid and addressed to the Resident(s) named above at their usual place of residence which is at the following address: _____

3. **BY POSTING** a copy of said Notice for each of the Resident(s) named above in a conspicuous place, there being no person of suitable age or discretion to be found at any known place of residence or known usual place of business of the Resident(s). Said notice was posted at their usual place of residence which is at the following address:

AND MAILING an individual copy to each Resident by depositing said copies in the United States Mail, in a sealed envelope with first class postage prepaid and addressed to the Resident(s) named above at their usual place of residence which is at the following address: _____

Subject notice was served on _____, 20____.

I declare under penalty of perjury that the foregoing is true and correct.

Executed this _____ day of _____, 20____ in the City of _____

County of _____, State of California.

Signature of Server: _____

Print Name of Server: _____

Fill out "Proof of Service" On Owner's Copies Only

