

Notice of Balance Due

Date: _____

Resident Name: _____

Resident Address: _____

City: _____, CA Zip: _____

Dear _____:

Your RENTAL account has a balance due of \$_____. Please remit payment as soon as possible so your account can remain in good standing. You may submit your payment to:

_____.

Breakdown of Charges:

\$ _____	Due on _____	for the period of _____,	20 _____	to _____,	20 _____
\$ _____	Due on _____	for the period of _____,	20 _____	to _____,	20 _____
\$ _____	Due on _____	for the period of _____,	20 _____	to _____,	20 _____
\$ _____	Due on _____	for the period of _____,	20 _____	to _____,	20 _____
\$ _____	Due on _____	for the period of _____,	20 _____	to _____,	20 _____
\$ _____	Due on _____	for the period of _____,	20 _____	to _____,	20 _____
\$ _____	Due on _____	for the period of _____,	20 _____	to _____,	20 _____
\$ _____	Due on _____	for the period of _____,	20 _____	to _____,	20 _____
\$ _____	Due on _____	for the period of _____,	20 _____	to _____,	20 _____
\$ _____	Due on _____	for the period of _____,	20 _____	to _____,	20 _____
\$ _____	Due on _____	for the period of _____,	20 _____	to _____,	20 _____
\$ _____	Due on _____	for the period of _____,	20 _____	to _____,	20 _____
\$ _____	Due on _____	for the period of _____,	20 _____	to _____,	20 _____
\$ _____	Due on _____	for the period of _____,	20 _____	to _____,	20 _____
\$ _____	Due on _____	for the period of _____,	20 _____	to _____,	20 _____

If you have any questions, please feel free to contact _____
(NAME/TITLE)

at _____
(PHONE, EMAIL AND/OR OTHER CONTACT INSTRUCTIONS)

Thank you,

Owner/Agent

